



# ITI Conference 2024

Venue accessibility guide



**Institute of  
Translation  
and Interpreting**

# Introduction



Hi! Thank you for booking to attend the ITI Conference on 4 and 5 June, at the [John McIntyre Conference Centre \(JMCC\)](#) in Edinburgh.

This venue guide will give you an overview of what the venue looks like, along with the rooms.

This guide will give you an overview of what to expect at the Conference, including:

- [The venue and how to get there](#)
- [Arriving at the venue and main entrance](#)
- [JMCC first floor](#)
- [JMCC toilets](#)
- [JMCC floor plan](#)
- [St Leonard's Hall](#)
- [St Leonard's Hall floor plan](#)
- [Event rooms](#)
- [Tea and coffee breaks, and lunch](#)

If you have any questions about the event, please contact Victoria Hill, on [events@iti.org.uk](mailto:events@iti.org.uk), or Caroline Wells, on [operationsmanager@iti.org.uk](mailto:operationsmanager@iti.org.uk).

Lots of useful information about the JMCC can also be found on [AccessAble](#) and a virtual tour of the JMCC can be viewed in the [University of Edinburgh's website](#).

Did you know we have a [Neurodiversity Network](#)? You could reach out to them beforehand to find out if they have any best practices from attending a previous conference, or why don't you join them?



To find out what is happening when, please refer to our Accessibility guide - what is happening when.



# The venue and how to get there

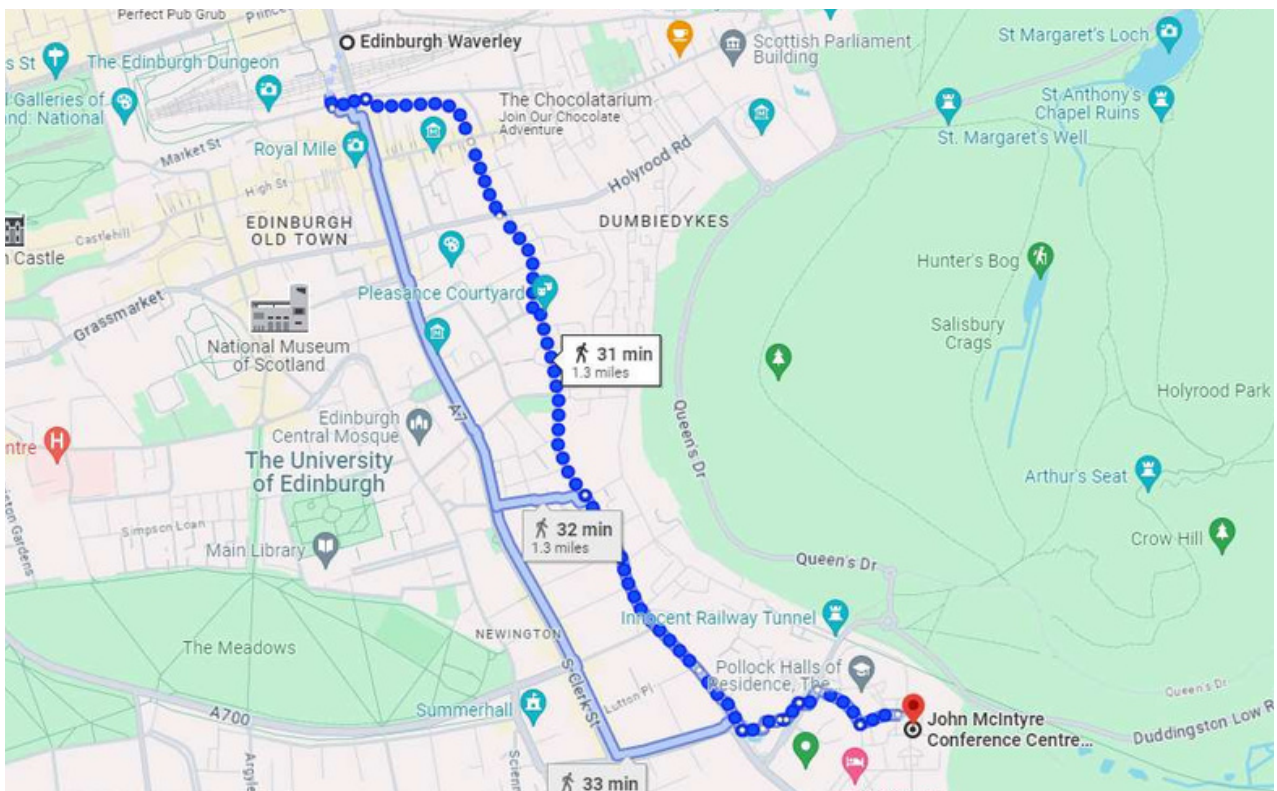
The conference will be at the [John McIntyre Conference Centre](#) (JMCC), in Edinburgh. The Conference Centre is located at the University of Edinburgh Campus, at Pollock Halls.



The address of the venue is:  
[The University of Edinburgh](#)  
[John McIntyre Conference Centre \(JMCC\)](#)  
[Pollock Halls](#)  
[18 Holyrood Park Rd](#)  
[Edinburgh](#)  
[EH16 5AY](#)



Click/tap to  
open map



Walking map from Edinburgh Waverley train station to the JMCC.



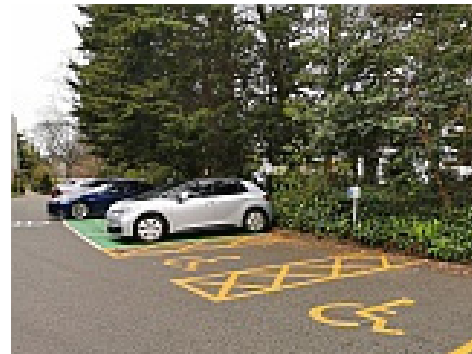
# The venue and how to get there (continued)



**Train** – Edinburgh Waverley Train Station, the city's main train station, is approximately two miles from JMCC. Buses and taxis are available from the train station to the site.

**Bus** – Edinburgh Bus station is approximately two miles from JMCC. It has direct services to and from many towns and cities across the UK. The local buses are run by [Lothian Buses](#), and there are a number of routes that will drop you a short distance from JMCC.

**Car park** – Parking is limited and isn't pre-bookable. There are disabled spaces. The car park is located opposite St Leonard's Hall. There are parking spaces dotted around the venue.

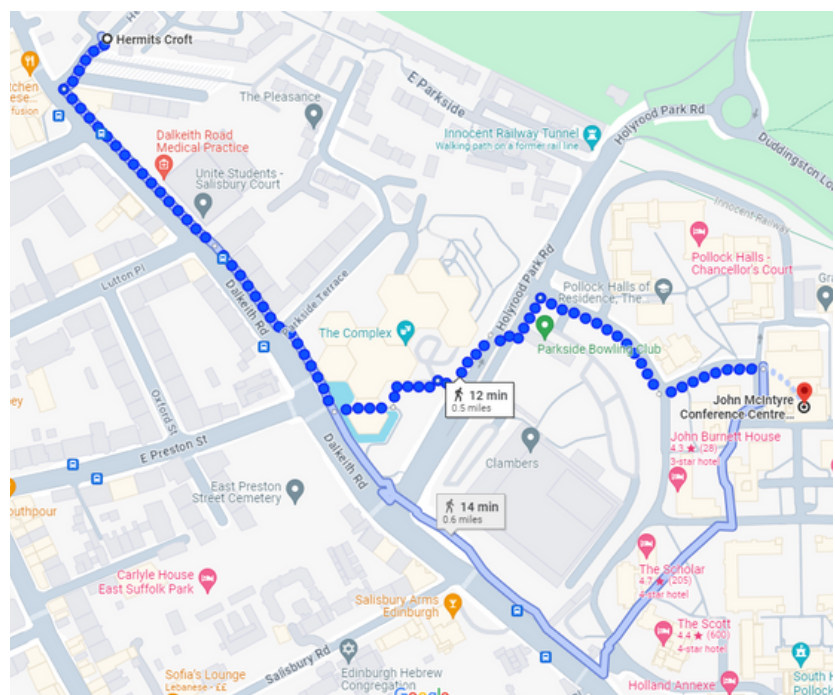


Additional parking is at Hermits Croft Car Park (also sign posted as St Leonard's):

[Hermits Croft](#)  
[Edinburgh](#)  
[EH8 9SW](#)



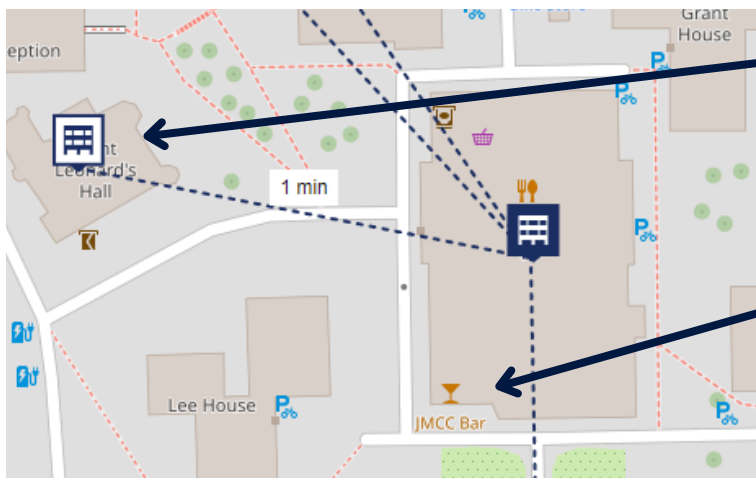
Click/tap to  
open map



# Arriving at the venue and main entrance



As you enter the University, you will see the Reception Centre. Walk past this building so that it is on your left. Keeping the building on your left, walk down the road and follow the signs for the Conference Centre.



We are also using St Leonard's Hall.

The main entrance is through the JMCC bar. The Conference Centre is above the bar.

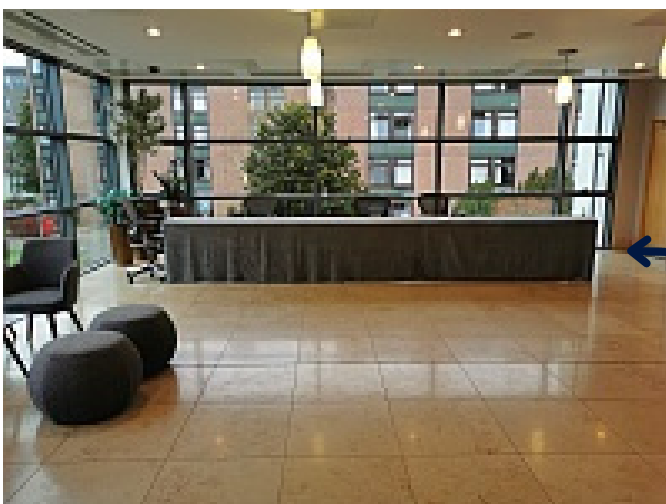


JMCC Conference Centre main entrance. There are no steps when entering via the main entrance, which is slightly sloped.



When you enter, you can make your way to the 1st floor via the stairs or the lift. The floors which are accessible by this lift are G and 1.

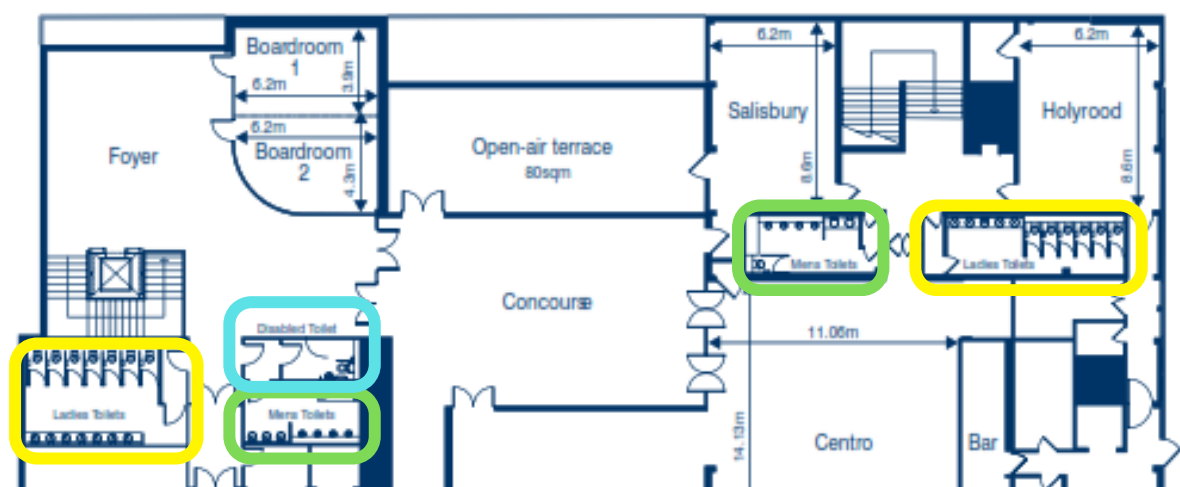
View from 1st floor.



You will find the registration desk at the top of the stairs and opposite the lift.

Toilets are available as you enter the Pentland room, which is the main Conference Room. Toilets for ladies and men can be found here, along with an accessible toilet with a left-hand transfer.

Men's toilets can also be found by the Salisbury conference room and ladies' toilets can be found next to the Holyrood conference room.



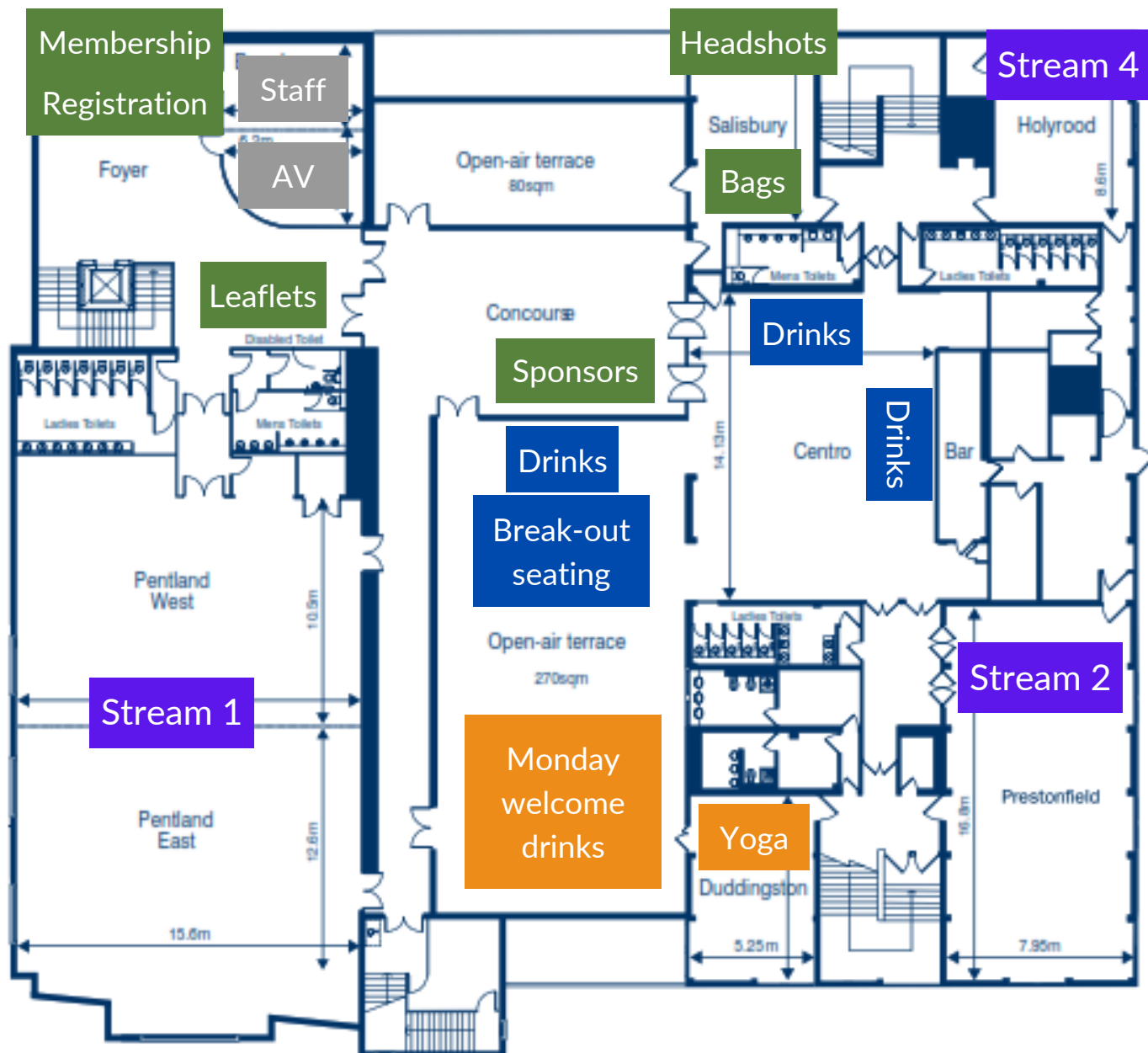
Ladies toilets

Men's toilets

Disabled toilet



# JMCC floor plan





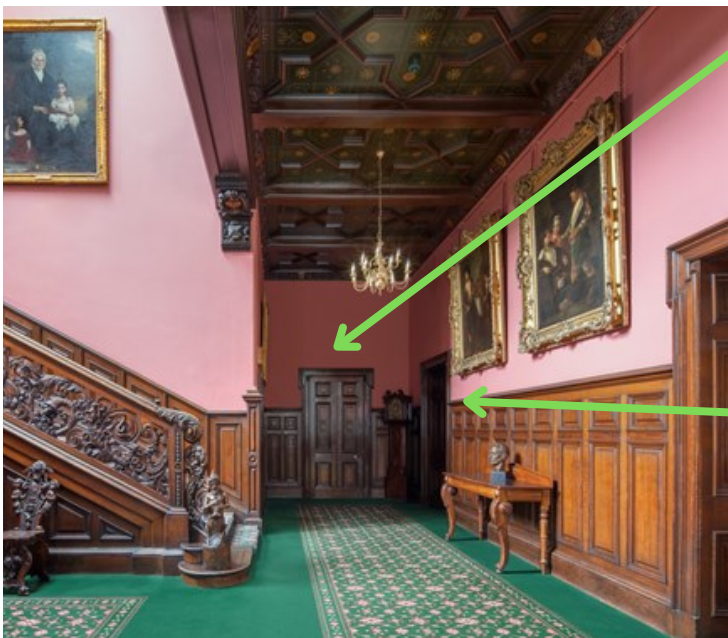
# St Leonard's Hall



This building is where stream 3 and the quiet room will be. It is in a different building and is a 2-minute walk from JMCC. You will pass it on your way in as it is to the right on the main reception.



The entrance is here.



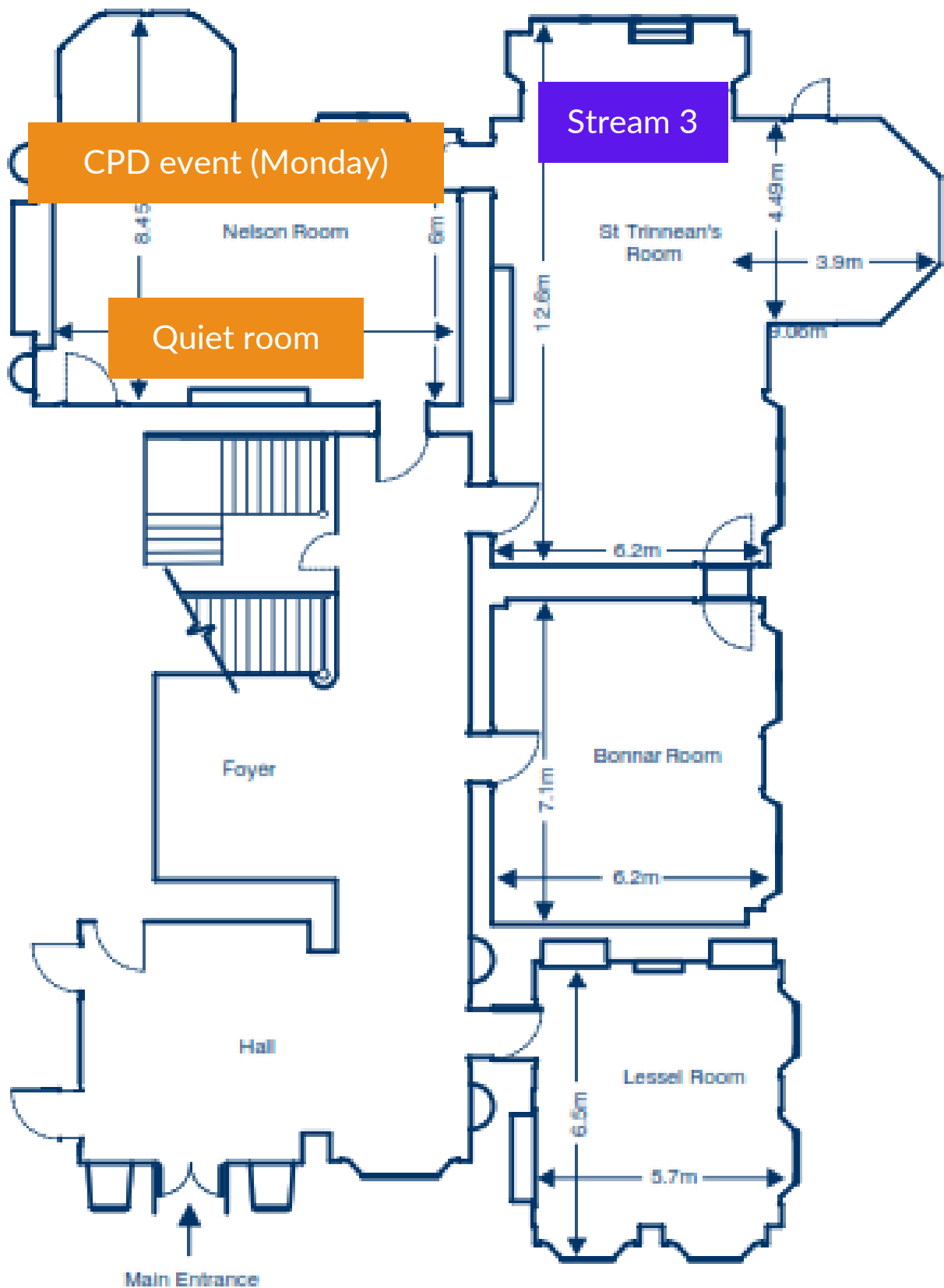
This is the door to the Nelson room. This is where the CPD event will be held on Monday. For the remainder of the time, this room will be used as the quiet space.

This is the door to St Trinnean's room, stream 3.

## Toilets

The accessible toilet with a right-hand transfer can be found on the ground floor as you enter the building, on the left-hand side. Toilets for ladies and men can be found on the first floor.

# St Leonard's Hall floor plan



# Event rooms



We will be using 2 buildings. Streams 1,2 and 4 are in the main John McIntyre Conference Centre. Stream 3 will be in St Leonard's Hall, which is a 2-minute walk away from JMCC.

## JMCC



**Pentland** - This room holds 300 attendees and is stream 1.

**Prestonfield** - This room seats 132 attendees and is stream 2.



**Holyrood** - This room seats 30 attendees and will be stream 4.



### St Leonard's Hall (a 2-minute walk away from JMCC)



**St Trinnean's** - This room seats 49 attendees and will be stream 3. It is an older room.



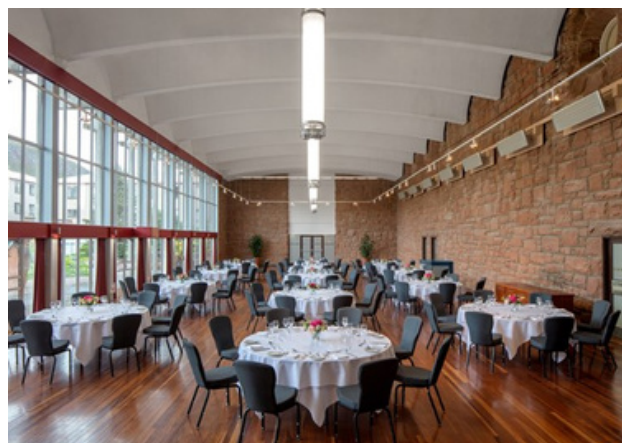
**Nelson** - This is where the CPD event will be held on Monday. This room will be the quiet space on Tuesday and Wednesday, during the conference. You can use it to sit and watch a session (as long as you have headphones), to work quietly or to read a book.





### South Hall – Gala dinner

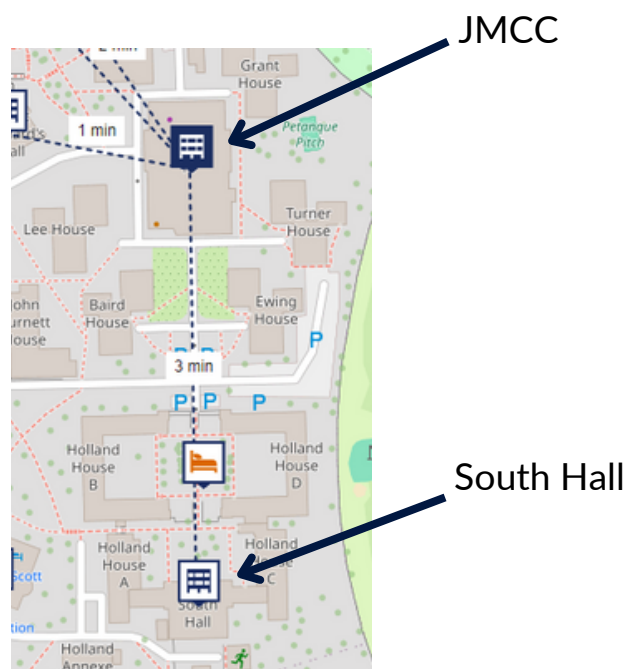
All-inclusive tickets include the Gala dinner, which is at 7.15pm on Tuesday. South Hall is a few minutes' walk from the JMCC. However, there is dedicated parking for South Hall should you wish to drive (see map). Further information about South Hall is available in the [University of Edinburgh's website](https://www.ed.ac.uk).



The address of the venue is:  
[The University of Edinburgh](https://www.ed.ac.uk)  
[Pollock Halls of Residence](https://www.ed.ac.uk)  
[18 Holyrood Park Road](https://www.ed.ac.uk)  
[Edinburgh](https://www.ed.ac.uk)  
[EH16 5AY](https://www.ed.ac.uk)



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# Tea and coffee breaks, and lunch



Teas and coffees will be served in the JMCC building in Centro (marked on the floor plan as drinks).

## Lunch

Lunch is downstairs in the restaurant. You'll need to leave the JMCC building and the entrance to the restaurant is just outside, to the right. Via the same entrance to the restaurant, you can also find a shop. There is an ATM at the end of the street.



Images of the restaurant



All the tea, coffee, and lunch breaks are included in the price of your ticket. If you have advised us of any dietary needs, this will be explained at the conference.