




PHILIPPA HAMMOND


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LANGUAGE SERVICES

CORE SERVICES

- Line editing and copy-editing
- Business editing
- Substantive editing and rewriting
- Plain English editing
- Translation

EXPERIENCE

I have 20 years' experience as a translator and editor, initially as an in-house linguist.

I have worked on a wide range of written materials, primarily for international bodies and non-profit organisations.

I have a sound grasp of the style guides used by international organisations, and possess excellent research and fact-checking skills.

I am a proficient user of Word, Adobe Reader and PerfectIt, as well as translation software such as MemoQ.

SPECIALIST FIELDS

- International and EU affairs
- Policy
- Academic papers
- Regulations
- Investment
- Global development
- Justice and humanitarian affairs
- Food and nutrition security
- Corporate communications
- Press releases
- Marketing materials
- Evaluation reports
- Education and training
- Governance
- EU institutions
- Digital content

PROFESSIONAL ACCREDITATIONS



LANGUAGES

English is my mother tongue, but I am also fluent in French, Spanish and Portuguese.

EDUCATION

- 2020-2024 **Postgraduate Modules in Law and Development (PG Laws)**
United Nations Protection of Human Rights
Context and Foundations of the European Convention on Human Rights
University of London
- 2003-2004 **MA in Translation and Linguistics**
- 1999-2003 **BA Hons, French and Spanish**

UNIVERSITY OF
WESTMINSTER



SAMPLE TESTIMONIAL

'Working on a document with a short deadline, you have been responsive and diligent. When copy editing this atypical document you have worked to our instructions, and your attention to detail – especially for repetitive changes in the text – was greatly appreciated. Your positive approach and openness to receiving feedback made the whole process easier. Thank you!'

Rob Appleton, UNESCO-IIEP.

RECENT TRAINING/CPD

SEO Localization and Content Creation
Translastars

International Marketing ExpertTrack
University of Coventry

Sustainable Development in Humanitarian Action
International Federation of Red Cross and Red Crescent Societies (IFRC)

Farm to Fork: Sustainable Food Production in a Changing Environment
EIT Food

Substantive Editing and Rewriting
Publishing Training Centre

Plain English Editing

Editing Digital Content

Chartered Institute of Editing and Proofreading (CIEP)