

RIDA KARIEM BA(HONS)

MANAGEMENT CONSULTANT & QUALIFIED INTERPRETER (RPSI) & TRANSLATOR (MITI)

Profile

Exceptional understanding and experience of Arab culture and language, dealing at all levels with key government and private sector clients. Over 20 years' experience in consultancy, research, interpreting and translation. Proven communication and leadership skills in high-pressure environments: managing, prioritizing and problem solving, dedicated to maintaining high quality standards. Happy to travel at short notice and able to assimilate new situations and quickly devise effective action plans. Highly personable with a multilingual background (Arabic, English, Russian and German).

Key Skills

- **Fluent Arabic Speaker & Qualified English –Arabic Interpreter & Translator**, full member of the National Register of Public Services Interpreters (NRPSI), qualified member by The Institute of Translation and Interpreting (ITI) & Member of the Chartered Institute of Linguists (CIL).
- **Business & HR Consultancy**: Business Strategy (Formulation, Strategic change and implementation), Human Capital Strategy (Recruitment, Learning and Development Employee Relation, Performance Management, Leadership, Organisation Change, Talent Management and Training).
- **Research & Analytical Skills**: Information Sourcing Skills (Primary and Secondary Data Sourcing, Literature Review, Online Survey Design and Analysis, Face to Face Interview skills in both Arabic & English, Research report and recommendations).
- **Project Management Skills**: Initiation, Planning, Execution and Evaluation.
- **Cross-cultural sensitivity**: Great knowledge and Awareness of the GCC, Arab and Islamic cultural characteristics, history, values, beliefs and behaviours.
- **Business Accounting and Finance Skills**: Advanced Diploma in Accountancy Level 7.
- **Customer Service Management Skills**: Customer Service & Sustainable Competitive Advantage Strategies, policies and Procedures Development.
- **IT Skills**: Mac & Ms Applications Skills, Web-design, Survey Design Software, Customer Relation Management (CRM) Software.

Career summary

- **HR Translation Services Company**: Founder, 2015 – Present, (Shrivenham- UK)
- **Oxford Strategic Consulting**: Senior Consultant, 2007- present, (Oxford -UK)
- **The Center for Applied Human Resources research (CAHRR)**: Researcher, 2004- 2007 (Oxford –UK)
- **Georges Hotel**: Manger, 2001 – 2004 (Bath – UK)
- **Syrian Airline**: Cabin Crew manager and Trainer, (1995 – 2001) (Damascus, Syria)

Education and Qualifications

- **BA (Hons)** Business & Management, Oxford Brookes University – First Class.
- **DPS** - Level 6 Diploma in Public Services Interpreting, International School of Linguists.
- **MITI- Qualified** Translator, Member of The Institute of Translation and Interpreting (ITI), UK.
- **(MCIL)** - member of the Chartered Institute of Linguists.
- **MCMI** – Member of The Chartered Management Institute.
- Advanced Diploma in Accountancy Level 7.

Work Experience

- **Public Service Interpreting and translation:** Home Office Qualified Interpreter, Asylum Welcome (The Vulnerable Persons Resettlement Scheme (VPRS), HM Courts and Tribunals Service, Police, NHS, HMRC, Crown Prosecution Service (CPS), local authorities.
- **Reeds Solicitors:** Translation and Interpreting services.
- **University of Oxford & Henley Business School:** Translation and Interpreting services (Research papers and reports).
- **The Chartered Institute for Securities & Investment (CISI):** Translation and Interpreting services (Banking Guides and Exams).
- **Green Square Group:** Translation and Interpreting services.
- **OSC Oxford:** HR Research and management consultant.
- **Saudi Ministry of Civil Services:** HR consultant - HR transformation, building HR capabilities & Implementation of King Salman HRD Program.
- **Saudi Bugshan Group – Al Talayi:** HR consultant- HR Strategy, Policies, procedures review and implementation (Jeddah- Saudi).
- **Dubai Executive Council:** HR consultant- Employee Engagement Assessment. (Dubai – UAE)
- **The Diwan of Royal Court (Sultanate of Oman):** HR Consultant- Competencies Assessment Project and the Wellbeing of Omani Nation Research. (Muscat –Oman)
- **Dubai Metro:** HR Consultant- Recruitment & Selection (Dubai – UAE).
- **Sultan Qabous University:** HR consultant- Customer Service Management Training (Muscat –Oman)
- **Bin Salem Group:** HR Consultant - Business Strategy Assessment (Abu Dhabi – UAE)
- **Qatar Chamber of Commerce (QCCI):** HR Research and management consultant - Talent Management Program and Research. (Doha – Qatar)
- **Saudi British Bank (SABB):** HR Research and management consultant - Maximizing Women Employment Program (Riyadh – Saudi).
- **BP Oman:** HR Research and management consultant - Maximizing Omani Talent Research Report (Muscat –Oman)
- **BP UAE:** HR Research and management consultant - Maximizing UAE Talent Research Report (Abu Dhabi – UAE)
- **Aramco:** HR Research and management consultant - HR in the GCC Research Report (Saudi)

Other Details

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Gender: Male

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