



SUFT Application Form

Cost: ITI Members £349 / Non ITI Members £499

Course coordinator: Ann Brooks professionaldevelopment@iti.org.uk

- **Closing date for applications: 5 February 2019**
- Applications will be considered promptly after receipt, so you will hear from us within a few days of submitting your application.
- Places are awarded on a first-come, first-served basis.
- **All webinars are recorded, so if you can't make it you will be emailed a link to the recording after each session which you can listen to at your convenience.**
- The online discussion with the tutor is a great opportunity for you to raise any additional questions you may have following the presentation webinar. Please submit your completed task to the tutor who will discuss the exercise with the group. To get the most out of this session you need **a headset with a microphone**. Again this will be recorded for you to listen to again.
- You will be given individual feedback on your CV, covering letter and business plan.

1. Your details

Name:

Address:

Email address:.....

Telephone:.....

Are you a member of ITI?

If yes, please state membership number.....Membership category:

Your mother tongue:.....

Which language(s) do you translate from?

Are you a member of an ITI regional group or network? If so, which?

Where did you hear about the Setting Up as a Freelance Translator course?



2. Tell us something about yourself below.

What are your current situation and commitments? For example, have you now completed your studies? Are you working, either on a self-employed basis or in paid employment? If so, is your occupation full- or part-time? Apart from translation as part of your studies, have you done translation work on a paid or a voluntary basis? If you have had experience in paid translation in the past, please state roughly how much or how long (number of jobs/months/years etc.). What are your plans for the immediate future? Would you prefer to find a staff job, or to work freelance? Have you thought about the fields in which you would like to specialise? Tell us about the software with which you are familiar, and how you connect to the Internet. You will need a fast and reliable internet connection to get full benefit from this course. And finally, please tell us a little about why you would like to take this course and how you think you could benefit from it.