

ITI Awards 2021



Entry form: Best performance on an interpreting assignment

Introduction

We are delighted that you have decided to enter for this award. In addition to the summary of rules on this page, please pay close attention to the guidance on the form itself (overleaf) and additional information available on the Awards web page.

If you have any queries, please do not hesitate to contact awards@iti.org.uk

Good luck!

Catherine Park
Awards Chair

Summary of rules

- 1) Entries must be submitted by 15 February 2021.
- 2) The achievements to which entries relate must have taken place between 1 January 2020 and 31 December 2020.
- 3) ITI members (all categories) are eligible to enter or be entered for all awards. In addition, non-members may enter for the Student research category and be entered for the Outreach Champion category. Non-members may also enter or be entered for the best performance on a translation and interpreting assignment categories *if the assignment was undertaken for an ITI corporate member*.
- 4) You may enter an award for yourself or someone else. When entering an award on behalf of someone else, please ensure you have their permission.
- 5) Please ensure all details on the form are correct. We cannot accept changes after submission.
- 6) Achievements should not contravene recognised professional standards and ethical conduct.
- 7) Entries are accepted at the judging committee's discretion. Please ensure you have supplied all material requested, and adhere to the word count. You may provide additional supporting information (e.g. client comments, statistics, press releases), but avoid supplying a large number of additional pages. Judges are not in a position to read books or other substantial documents.
- 8) No liability for undelivered or lost entries will be accepted by Awards organisers.
- 9) Winners will be notified in spring 2021. The judges' decision is final and no correspondence will be entered into. We cannot provide individual feedback to entrants on their entries.
- 10) It is planned that an awards presentation event will take place late spring or early summer 2021.
- 11) Entry for an award will be deemed as confirmation that winners are happy for their achievement to be publicised via ITI channels, and for case studies and other related material to be promoted when appropriate.
- 12) Judges reserve the right not to make an award in any category.

Why enter:

- For members – one year's free renewal OR
For non-members – one year's free membership up to Associate level*
- Gain recognition for your achievements – or those of a peer, colleague or student
- Independent verification of skills and commitment for clients, employers, recruiters and colleagues
- Stand out in a competitive market
- Right to use the ITI Award Winner logo
- Benchmark achievements against those of others

**Must meet admission criteria for the membership category chosen*



Entry form: Best performance on an interpreting assignment

This award recognises an interpreter or a team of interpreters for an outstanding performance on a particular interpreting assignment.

Eligibility: Individual entrants/team members must be ITI members, or have done the assignment on behalf of an ITI corporate member either as an employee or freelancer. Achievements between 1 January 2020 and 31 December 2020.

1) Contact details

Please complete the following information:

(*If you are entering on behalf of someone else, please ensure they are aware you are submitting this entry)

Contact name*:

Contact address:

Telephone:

Email:

Name of the nominated person as it should appear on a winner's certificate (all names if a team):

2) What we are looking for – judging criteria

Provide the following information on a separate sheet.

These are maximum word counts. Feel free to write less if this gets across all the key points.

Brief summary of these achievements (50 words)

Background: nature of the interpreting assignment, who it was for, scale, complexity, specific challenges (400 words)

Assignment goals: what the interpreter(s) had to achieve on this job to fulfil the needs of the client, others being communicated with and the specific situation (200 words)

Execution: how the interpreter(s) went about the assignment, maintenance of professional standards, specific issues they faced along the way, and how these were tackled. Include any preparation work undertaken (600 words)

Results/impact: how the interpreter(s) added value for the client, examples of the outcome of the work and how it was received by the client and other audiences (250 words)

Now email your entry form along with the requested information and any supporting material to awards@iti.org.uk