

ITI Conference 2021

Event and online payment Terms and Conditions

These Terms set out the terms agreed between You (“the Delegate”) and the Institute of Translation and Interpreting (ITI) and ITI’s agents World Span (“WS”) upon which a Delegate may attend the Event (defined below). Please read these Terms carefully as they contain important information.

1) Definitions

- 1.1 “Booking” means a booking made for You to attend the Event made by You to ITI by agreeing to purchasing a ticket to the Event via the ITI website.
- 1.2 “Event” means the ITI Conference to be held on 12, 13 and 14 May 2021.
- 1.3 “Fee” means the total sum payable by You to ITI for the ticket to attend the Event.
- 1.4 “ITI Website” means the website which Bookings and payment for tickets for the Event can be made <https://www.iti.org.uk/conference-2021.html>.
- 1.5 “Payee” means the individual paying for the ticket to the Event.
- 1.6 “VAT” means value added tax now chargeable for this Event under English Law pursuant to HMRC VAT Notice 741A Place of Supply of Services dated 9 August 2016. Delegates who reside abroad can purchase a ticket for the event without VAT.

2) Ticket Types

In addition to the above definitions, the following ticket types are available for the Event and shall have the following meanings and characteristics:

- 2.1 Early Bird ticket (“EB”) means a ticket which includes 12, 13 and 14 May. This is available for members (£180) and non members (£220).
- 2.2 “Standard ticket” means a ticket which includes the 12, 13 and 14 May. This is available for members (£220) and non members (£260).
- 2.3 Student member ticket means a ticket which includes the 12, 13 and 14 May. This is a members only ticket (£99).
- 2.4 Delegates who reside abroad can purchase any of the above tickets for the event without VAT.

3) Tickets and Booking

- 3.1 Bookings for this event are permitted up to and including **5 May 2021**.
- 3.2 By purchasing a ticket to the Conference, you acknowledge the acceptance of these Terms.
- 3.3 Bookings for all ticket types for the Event can only be made via the ITI Website.
- 3.4 ITI will try to assist with any special requests for a service made by You in relation to the Event which is not advertised, however we shall not accept any Booking that is conditional upon such special requests being met.
- 3.5 Once purchased, tickets for the Event cannot be transferred to another attendee without the written permission of ITI.

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4) **Payment and VAT**

- 4.1 Payment for the following ticket types can only be made via the ITI Conference Website using a credit or debit card: EB, Standard Conference tickets and Non-Member tickets. If you have issues paying online please contact events@iti.org.uk. (See clause 12. Queries). All payments must be made to us in Sterling. All bank charges shall be covered by the Payee.
- 4.2 Full Payment for all ticket types. EB, Standard conference ticket (member and non-member) are payable immediately in order to complete the Booking online.

5) **Cancellations**

- 5.1 If You wish to cancel the Booking You shall notify ITI in writing prior to the Event date. The following cancellation fees are payable in relation to all ticket types, dependent on when the written notification of cancellation is received:
- Cancellation during March 2021: Refund of Fee less 25%.
 - Cancellation during April 2021: Refund of Fee less 50%.
 - Cancellation on or after 1 May 2021: No refund, even in the event that ITI resells the cancelled attendance spaces after such cancellation by You.
- 5.2 In the event of non-attendance at the Event no refunds will be given.
- 5.3 ITI may (at its sole discretion) suspend the Event, change the date and/or viewing platform for the Event for any reason and if You are able to attend the revised Event, these Terms shall continue to apply. If You promptly notify ITI in writing before the date of the Event that You do not wish to attend the re-arranged Event, ITI shall reimburse the Fee to You. ITI shall have no other liability to You in respect of the Event.
- 5.4 ITI may (at its sole discretion) cancel an Event at any time for any reason and shall in such event reimburse the Fee to You. ITI shall have no other liability to You in respect of the Event.

6) **Data protection**

All information that ITI/WS hold regarding your conference booking will be held and processed strictly in accordance with the provisions of the General Data Protection Regulations.

7) **Recorded material**

Any and all Online photographs, videos, or other recorded media captured at the Conference may be used by ITI for the purposes of marketing and advertising without any payment or compensation being offered and without any request being made to the featured parties. Recordings may be reproduced and sold as part of the overall conference materials. ITI shall retain the copyright in all photographs, footage and sound recordings produced at or in connection with the Event.

8) **Exclusion of Liability**

- 8.1 To the fullest extent permitted by the applicable law, ITI excludes: (a) all liability for loss, injury or damage to persons or property at the Event; (b) all indemnities, warranties, representations, terms and conditions

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(whether express or implied); and (c) any actual or alleged indirect loss or consequential loss howsoever arising suffered by You, or any loss of profits, anticipated profits, savings, loss of business revenue, loss of business, loss of opportunity, loss of goodwill, or any other type of economic loss (whether direct or indirect). If ITI is liable to You for any reason, ITI's total liability under these Terms or otherwise in relation to the Event is limited to the amount of the Fee received by ITI.

- 8.2 Nothing in these Terms shall exclude or restrict either party's liability for death or personal injury resulting from the negligence of that party or its employees while acting in the course of their employment.

9) Indemnity

- 9.1 You shall defend, indemnify and hold ITI harmless from and against all costs, claims, demands, proceedings, liability, losses and expenses (including reasonable legal fees) whatsoever made against or incurred by ITI as a result of, related to or arising in connection with (i) a breach of these Terms by You, and/or (ii) any acts or defaults of You in connection with the Event.

10) Accuracy of information

All information given in any literature produced by or on behalf of ITI is given in good faith and is intended as a guide to services /events available only and is subject to change without notice.

11) Jurisdiction

The construction validity and performance of this Agreement shall be governed by the laws of England and Wales and the Parties hereby submit to the exclusive jurisdiction of the English Courts.

12) Queries

If you have any questions regarding these terms and conditions please contact events@iti.org.uk

ITI reserves the right to vary these Terms from time to time. No notification will be sent in the event of such variations unless such variations shall be fundamental to the performance of the contract.